
Minutes of the Borough Council Zelienople, PA

8/9/2021

8:30 PM Council-Regular

MasterID:

702

The August 9, 2021, Council Meeting of the Zelienople Borough Council was called to order at 8:46 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople PA 16063. This meeting was held in a limited in-person environment as well as remotely through the WebEx technology due to the coronavirus pandemic situation and to comply with the Governors order to limit in person public meetings. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendance were Council Members Allen Bayer, Andrew Mathew III, Mary Hess, Gregg Semel, Marietta Reeb, Doug Foyle, Ralph Geis, and Mayor Tom Oliverio.

Also, in attendance were Borough Manager Donald Pepe, Police Chief James Miller, Borough Engineer Tom Thompson, and Solicitor Bonnie Brimmeier. Attending remotely was Public Works Director Chad Garland.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilman Geis

PRESENTATION OF AWARDS

Mr. Pepe noted the Presentation of two awards to the Borough:

- Sponsoring the Connoquenessing Creek Cleanup
- Skate Park construction award.

VISITORS

Attending in person were:

Dan Fritch
Adel Fatur
Tim Kenny

Attending remotely were:

Dan Karns
Clare Calhoun

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PUBLIC COMMENT:

Tim Kenny and Claire Calhoun thanked the borough for installation of Stop Signs at the intersection of Grandview Ave. and Jefferson Street but asked about the enforcement of those stop signs there. Also asked about the possibility of speed bump humps at that location.

CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mr. Foyle to approve in one motion:

- Minutes of the July 26, 2021, Council Meeting
- Transfer of Funds, \$150,000.00 from the Electric Fund to the General Fund, if needed.

Motion carried 7-0.

OLD BUSINESS:

None

NEW BUSINESS:

CONSIDER ACCEPTANCE OF THE BILLS TO BE PAID FOR THE MONTH OF AUGUST IN THE AMOUNT OF \$890,042

A motion was made by Mr. Mathew, seconded by Mrs. Reeb to accept, and approve the "Bills to Be Paid" report for August in the amount of \$865,042.00. \$25,000 was added for a park contribution, bringing the new total amount to \$890,042.00.

Motion carried 7-0.

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APPROVAL OF SPECIAL EVENT PERMIT APPLICATION FOR ZELIENOPE HISTORICAL SOCIETY MARBLE SCAVENGER HUNT

A motion was made by Mr. Foyle, seconded by Mrs. Hess to approve the Special Event Permit Application for Zelienople Historical Society Marble Scavenger Hunt Event provided by Adel Fatur, representative on behalf of the Zelienople Historical Society, to be held on August 17, 2021, through August 22, 2021 throughout the town, provided that they coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws.

Motion carried 7-0.

APPROVAL OF SPECIAL EVENT PERMIT APPLICATION FOR BOY SCOUT TROOP 457 ANNUAL BBQ CHICKEN DINNER

A motion was made by Mr. Mathew, seconded by Mr. Semel to approve the Special Event Permit Application for Troop 457 Annual BBQ Chicken Dinner provided by Bruce Clark, representative on behalf of the Boy Scout Troop 457, to be held on September 18, 2021 from 7:00 AM to 7:00 PM at the Four Corners Park next to Goodfello's, provided that they coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws with the following conditions:

- Add the Borough as an additional insured.
- Borough will provide potable water to the connection at the Lion fountain at no charge.
- Signage cannot block views of traffic on the adjacent roadways.
- Be responsive to complaints on noise.
- Should a second complaint be received, all music will be shut down.
- Must supply their own trash receptacles for the event and ensure that the area is cleaned of any trash and debris when the event is completed.
- Contact Public Works Director before a tent or shelter is erected so that we can ensure the grass is cut for the event.
- It is their responsibility to ensure everyone adheres to all COVID-19 safety rules and guidelines that apply at the time of the event.

Motion carried 7-0.

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AUTHORIZE DRAW ON GENERAL OBLIGATION NOTE (G.O.N.) SERIES A OF 2020 – PAY REQUISITION #10

A motion was made by Mr. Mathew, seconded by Mr. Semel to approve Pay Requestion #10 to NexTier Bank for Loan Draw #10 against the GON Series A of 2020 for payment to American Municipal Power (AMP) for costs associated with the AMI Project in the amount of \$115,227.83.

Motion carried 7-0.

CONSIDER REVIEW OF PROPOSED RESOLUTION #456-21 TO SUBMIT A DCED KEYSTONE COMMUNITIES PROGRAM GRANT APPLICATION

A motion was made by Mrs. Hess, seconded by Mrs. Reeb to approve Proposed Resolution #456-21 to submit a Keystone Communities Program grant application in the amount of \$223,605.48 to the PA Department of Community and Economic Development (DCED) which requires a local match of \$508,412.77 for a total project cost of \$732,018.25. This resolution is needed to be adopted to submit with the grant application which is due on August 30, 2021.

A full and true copy of Resolution #456-21 can be found in the Resolution Book.



Borough Manager

Motion carried 7-0.

CONSIDER APPROVAL FOR STAFF AND COUNCIL ATTENDANCE AT THE 2021 PMEA ANNUAL CONFERENCE

A motion was made by Mr. Semel, seconded by Mr. Foyle to approve the Borough Manager, Assistant Borough Manager, Public Works Director, and any council person that wishes to participate to attend the PMEA conference on September 8th to September 10th, 2021 at the Penn Stater in State College, PA. The dues for the Association pay for the registration so there

are no conference registration fees needed. The Borough is responsible for the room costs (\$125 + tax per night), as well as travel and any meals not part of the conference. Car-pooling will be used to the best advantage. The Golf outing is paid for by the individual, if they desire to play.

Motion carried 7-0.

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CONSIDERATION FOR PAY ESTIMATE #7 REVISED TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION ECONOMIC DEVELOPMENT PHASE 2 – ECMS PROJECT

A motion was made by Mrs. Hess, seconded by Mr. Semel to approve the M and B Services LLC ECMS Pay Estimate No. 7 revised for the Zelienople Borough Revitalization/Economic Development Phase 2 – ECMS Project in the revised amount of \$85,233.30.

Motion carried 7-0.

OTHER BUSINESS:

MOTION TO ATTEND THE PENNSYLVANIA STATE ASSOCIATION OF BOROUGH (PSAB) FALL CONFERENCE

A motion was made by Mr. Semel, seconded by Mr. Foyle, to allow 3 people from staff and council to attend the Annual PSAB Fall Conference to be held this year in Erie, PA. This approval includes cost of the conference registration, hotel, and travel costs.

Motion carried 7-0.

MOTION TO APPROVE SPECIAL EVENT FOR SKATEPARK GRAND OPENING CEREMONY

A motion was made by Mr. Mathew, second by Mrs. Reeb to approve Special Event for Skatepark Grand Opening Ceremony on August14, 2021.

Motion carried 7-0.

Borough Manager Pepe asked for an Executive session on two personnel matters and a contractual matter.

Public Works Director Chad Garland asked for an executive Session on a contractual matter.

The meeting was recessed at 9:15 PM and returned at 9:20 PM

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Council went into executive session at 9:20 PM

Upon return to regular session at 10:16 PM. the following motions were made:

MOTION TO REQUEST ASSISTANCE FROM ELECTRIC CONSULTANT FIRM

A motion was made by Mr. Semel, second by Mr. Geis to approve the Electric Committee recommendation to forward to Electric engineer Norm Barron the Passavant request to consolidate meters which will affect borough monthly cash flow and advise the electric committee accordingly.

Motion carried 7-0.

CONSIDER CONSULTANT PARKS AND RECREATION SERVICES

A motion was made by Mrs. Semel, second by Mrs. Hess to obtain Consultant Jim Waterpool, to do a Parks and Recreation Study at a cost not to exceed \$3,000 to determine and advise the best course of action to provide Parks and Recreation services in the borough into the future.

Motion carried 7-0.

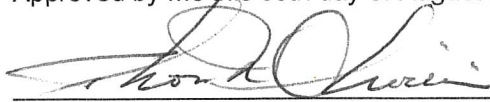
Being no further business or actions, President Bayer closed the meeting at 10:20 PM.

ATTEST:


Borough Manager


Council President

Approved by me this 30th day of August 2021.


Mayor